RIB Product Privacy Notice

This Privacy Notice describes how and why RIB Software GmbH and our group companies (referred to in this notice as "**RIB**", "**we**", "**our**" and "**us**") collect personal information from you during the course of our business.

The RIB group companies are listed in Schedule 1 and are each a subsidiary of RIB Software GmbH, which is wholly owned by the Schneider Electric group.

We act as the controller for data collected from or about you – this means that we are responsible for deciding how and why your personal information is collected, stored, and used; also referred to as 'processing'.

1. Scope

This privacy notice applies to the products listed in Schedule 2

Please note:

- Depending on how you interact or engage with us we may provide you with other privacy notices that include additional details about how we handle your personal information. For example, our general privacy notice (available at https://www.rib-software.com/en/client-resources/rib-unify) explains how we handle your information when visiting our website or use your details for marketing purposes and the provision of services to you.

- This Privacy Notice does not apply to personal information we process while acting as a processor. When acting as a processor we only process personal information on behalf of and in accordance with instructions from our customer. The privacy practices of our customers may differ from those explained in this Privacy Notice.

2. What personal information do we collect about you?

When we refer to 'personal information' we mean information that is about you and identifies you as individual.

Depending on how you have contacted or interacted with us (or a third party with permissions to share your personal information with us) and the product you use, we may collect and use the following personal information such as:

- name, address, telephone number, email address;
- work email address or telephone number;
- employee number;
- online identifiers including cookies whether in isolation or combined with other personal information held by us that could identify an individual (e.g. IP, MAC and email addresses and user ID); and
- pseudonymised personal information (i.e. where personal information is replaced with artificial identifiers but is capable of being reidentified when combined with other information).

We do not collect sensitive personal information from you, that is information about your racial or ethnic origin, political opinions, religious beliefs, trade union activities, physical or mental health, sexual life and sexual orientation or details of criminal offences, or genetic or biometric data.

For more information about the personal information we handle and the legal basis that applies please see Schedule 2 below.

3. Why we collect your personal information

Depending on the product you use we collect your personal information for the following purpose:

- Account set-up and authentication.
- Security tracking (e.g. to ensure Personal information continues only to be used for the purpose for which it was collected).
- Performance improvement telemetry (e.g. the collection and analysis of data to help improve application or service performance or reliability).
- The use of basic business contact information to facilitate a demo, implementation, configuration or a support services request

We may also collect and use data for carrying out any other limited purpose described to you at the time the information was collected.

4. Legal basis

We will only process your personal information where we have a legal basis (as set out in data protection law) to do so.

Depending on the processing activity, we typically rely on the following legal basis for processing your personal information:

- On the basis of your consent, which you can withdraw at any time. Please see the Your Rights section below for more details. We will explain at the time of collection what information we need to collect and the reason why you are asked to provide such information.
- For compliance with a legal obligation
- For our legitimate interest but only if these are not overridden by your interests, rights and freedoms

For more information on the purpose and the legal basis we rely on please see Schedule 2.

5. How we obtain your personal information

We collect personal information from you in various ways:

- When an organisation subscribes to use our products
- When you use of the product
- When you contact or communicate with us directly, for instance engaging with our staff
- Where you or your organisation contact us in the context of accessing our professional services (such as support relating to any product implementation, configuration, custom development, or training) and our support services (such as product technical support, solution support, resident on-site services, systems and software monitoring

services, service continuity support, incident management support, training, and customer success management).

We may receive the information above directly from you or from the organisation with which you are employed or contracted by or affiliated with in order to activate and manage your access to and use of the product.

Before providing personal information about another individual you must (unless otherwise agreed) have the appropriate and necessary permissions to share such personal information for the purposes described in this Privacy Notice.

6. If your personal information is not provided

We only collect and ask for personal information when it is necessary. If we do not collect, or you do not provide your personal information to us, we may not be able to provide our products or related services.

7. How we use cookies

When you use our products we use cookies. To learn more about cookies please visit https://www.rib-software.com/en/client-resources/rib-unify and how to disable them please visit here .

8. Marketing

We may use your information to provide you with marketing and promotional materials. In such instances, we will use your information to deliver promotional information that you have requested, or that we feel may interest you (unless you have previously told us that you do not wish to receive marketing communications from us).

You may opt-out of receiving marketing and promotional materials from us at any time by emailing us at dpo@rib-software.com or using the 'unsubscribe' link in the marketing or promotional email.

Please see below, **Who we share your personal information with**, for further information regarding the third parties we share your information with for marketing purposes.

9. Who we share your personal information with

We will only disclose your personal information to:

Internal third parties

- Companies within the Schneider Electric group, where it is necessary to administer and manage group functions or for shared group services purposes (such as administration, systems maintenance support, systems and physical security and hosting of data) and, subject to your marketing preferences, for marketing purposes.

External Third Parties

- third-party suppliers, including sub-contractors for business administration, support, processing, services, or IT purposes;

- business partners, suppliers and sub-contractors we work with to provide you with products or services that you have requested from us;
- our professional advisors (including without limitation tax, legal, insurance, or other corporate advisors who provide professional services to us)
- prospective seller or buyer -in the event that we sell or buy any business or assets, we may disclose your personal data to the prospective seller or buyer of such business or assets
- government, regulatory and law enforcement bodies where we are required in order to:
    - Comply with our legal obligations;
    - Exercise our legal rights (e.g. to pursue or defend a claim).

Where we engage with a supplier or other third party to process your personal information, we undertake due diligence to ensure that your personal information is appropriately protected and enter into written agreements imposing appropriate security standards on them.

10. How we protect your personal information

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

In addition, we limit access to your personal information to those staff, agents, contractors and other third parties who have a business need to know. They will only process your personal information in accordance with our instructions and are subject to a duty of confidentiality.

You must keep your login and account information and credentials confidential and should not share them with anyone else.

Whilst we work with only trusted third party agents, suppliers and partners, where a third party is providing products, portals, sites or services on our behalf, we are not responsible for their content and/or security.

11. Which counties we transfer your personal information to?

Due to our global operations and support services your personal information may be transferred to locations outside the jurisdictions in which you provided it or where you are using our product.

If there are cross-border restrictions on transferring personal information we will ensure that adequate safeguards are in place to ensure such transfers are permitted in accordance with data protection legislation. If you would like further details of these measures please contact us at dpo@rib-software.com.

12. How long we keep your personal information

We will retain your information for as long as it is necessary to fulfil the purposes we collected it for or for as long we are required to do so (for example to comply with applicable law, tax

requirements, or enforce our agreements) and in accordance with our data retention policy. Please contact us if you require any further information.

When the applicable retention period expires, we will securely destroy your personal information.

13. Your rights regarding your personal information

Access: You can ask us at any time to provide you with a copy of your personal information.

Request to transfer: In relation to personal information you have supplied to us, and which is held by us on the basis of your consent, you are entitled to ask us for a copy of this information in a structured, commonly used and machine readable format so that you can reuse it or share it with other organisations.

Inaccurate or incomplete: If you think the personal information we hold about you is inaccurate or incomplete, you can ask us to correct it or complete it.

Object or restrict: In some circumstances you also have the right to object to our processing of your information and can ask us to restrict our use of your data and to delete it.

There are some exceptions to these rights, however. For example, it will not be possible for us to delete your information if we are required by law to keep it. Similarly, access to your information may be refused if making the information available would reveal personal information about another person or if we are legally prevented from disclosing such information.

Consent: Where we rely on your consent to process your personal information, you have the right to withdraw your consent at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect the processing of your personal information conducted in reliance on lawful processing grounds other than consent.

If you wish to find out more, exercise any of the above rights or withdraw consent, please contact dpo@rib-software.com.

You also have the right to lodge a complaint in relation to our processing of your personal information with a local supervisory authority. If you wish to make a complaint, please contact dpo@rib-software.com. If you remain unhappy, you can make a complaint to your local data protection regulator.

14. Your rights where you have been granted access to our Products by a customer

As described above, we may also process personal information submitted by or for a customer. To this end, unless stated otherwise in this Privacy Notice or in a separate disclosure, we process such information as a processor/service provider on behalf of our customers.

If your information has been submitted to us in our role as a processor/service provider and you wish to exercise any rights you may have under applicable data protection laws, please make your request with the customer that granted you access to RIB's products. However, if you wish to make your request directly to us, please provide us with the name of our customer(s) and project name(s) relevant to your request. We will refer your request to that customer and will support them as needed in responding to your request.

15. Californian Privacy Rights

If you are a California resident, you have rights under the California Consumer Privacy Act of 2018 (CCPA), as amended by the California Privacy Rights Acts of 2020 (CPRA), from hereon referred to as CCPA. The following provisions apply in California in addition to the provisions of the Privacy Notice set out above.

Rights relating to your personal information

As a California resident, you have the right to:

- Know your personal information
- Request Deletion or Rectify your personal information
- Opt out of Sale or Sharing of your personal information, including:
    - To opt out of the use of cookie data for the purposes of targeted advertising; and
    - To opt out of the use of email address for the purpose of marketing communications and targeted advertising.

Sale and Share

We do not sell personal information as the term sell is commonly understood. In CCPA, a sale is defined to include disclosures of personal information to a third party for monetary or valuable consideration. Certain third parties may collect or receive information from us so that we can provide you with access to the products and services covered by this notice. These third parties do not use your personal information for other purposes than those we contracted them for.

If you wish you exercise any of the above rights, please contact us at dpo@rib-software.com, or by using the contact form here .

16. Who to contact with questions or concerns

We have Data Protection Officers appointed where we are required to do so. If you have questions, complaint or need further information about our Privacy Notice please contact us at dpo@rib-software.com.

17. Changes to our Privacy Notice

We may update this Privacy Notice from time to time and will notify you of any material changes as appropriate.

Updated: 27 Nov 2025

Schedule 1

- RIB Software GmbH
- RIB Deutschland GmbH
- RIB Cosinus GmbH
- RIB Cosinus AG
- RIB IMS GmbH
- RIB Czech s.r.o
- RIB Software (UK) Ltd
- RIB UK&I Limited
- RIB Denmark A/S
- RIB Spain SA
- RIB Software Hong Kong Limited
- Guangzhou TWO Information Technology Company Limited
- RIB South Africa (Pty) Limited
- RIB Gulf Software LLC.
- RIB Australia Pty. Ltd.
- RIB New Zealand Limited
- RIB Software North America Inc.

SCHEDULE 2

RIB Unify	Full names, email address, telephone number, IP address, work address, location, cookie ID, browser behavioural data.	Identification and authentication, communication, record usage and security logs, invoicing, security rules based on traffic origin, product analytics data, maintain session information.	For our legitimate purposes • the provision of our products and services • ensure the security of those products • managing our business and • improving our products and services for the benefit of you and other customers We may request your consent in circumstances where a legal justification over and above legitimate interest is required by applicable law (e.g. in relation to our use of certain cookies). For compliance with legal obligations to which we are subject.